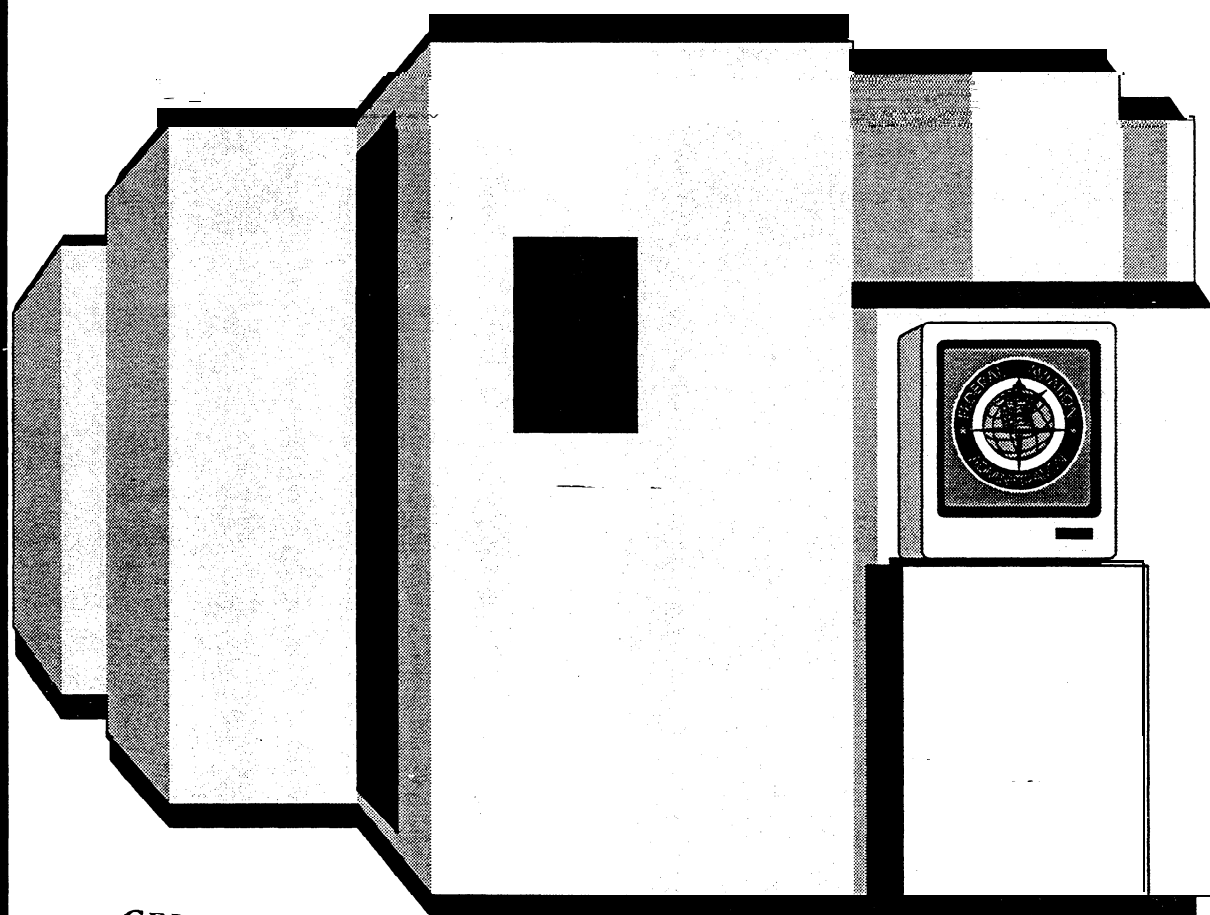


DESIGNER'S MANAGEMENT SYSTEM



Participant Manual

FAA-AIR-97-002

2

3

4

5

2

3

4

5

2

3

4

5

2

3

4

5

2

3

4

5

2

3

4

5

2

3

4

5

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

User IDs and Passwords



User ID and password for training:

User ID: _____

Password: _____

DMS Screen Contents

A **screen** is any full-size screen that fills your monitor screen. A **window**, on the other hand, is a smaller screen which does not completely fill your monitor screen. A window overlays a screen. You will work with several windows during the exercises.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

Log-Off Procedures

To log off the system, back out through the menus. Press **[PF9]** repeatedly until reaching the '**ASAS**' menu. At the '**ASAS**' menu, press **[0]** (zero) to exit the database. Press **[Alt-X]** to exit the modem connection and type 'Yes to exit to DOS.

The easiest way to return to the '**ASAS**' menu is to type "EXIT" in the 'Option' field and press [Enter].

If you press **[Alt-X]** prior to exiting to the **ASAS** menu, you may have difficulty immediately reentering the system again because the mainframe "thinks" that you are still attached. Always log out of **ASAS** before breaking the communications connection.

System Support

System support is available 24 hours a day:

DMS HOT LINE: (405)-954-7272.

If the Hot Line personnel are unable to answer your questions, or if you have suggestions for system improvement, the System Administrator is

Cheryl Stanley, (405)-954-6742.

If the System Administrator is unavailable, call:

Hilary Schultz at (202)-267-9783.

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'


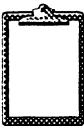


28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'


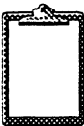


28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'

28	Press [Enter]	Save data
29	Press [PF9]	Return to 'Functions' screen
30	Press [PF7]	View both functions on the screen
31	Press [PF10]	Save data and return to 'Main Menu'


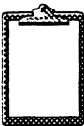


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


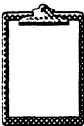


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


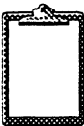


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


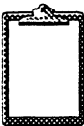


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


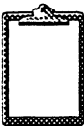


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


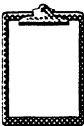


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


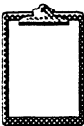


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


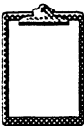


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice


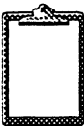


COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice

COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice

COURSE:	Designees Management System
LESSON 4:	Kits
COURSE GOAL:	To train selected FAA personnel how to use the Designees Management System to track airworthiness designees and their authorized work functions
LESSON GOAL:	To introduce the participants to publication kits, to train participants how to issue kits, how to generate a publication request, and how to generate a kit status report
PM REFERENCES:	DMS User Manual, VR ASAS-D-1031.3
PARTICIPANT MATERIALS:	Participant Manual Computer

ICON LEGEND			
			
Notes	Job Aid	Response	Computer Practice

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

8	Press [Enter]	Enter an organization into the database
When you pressed [Enter], this new employer organization was added to the database.		
Add an organizational designee in the same way as adding an individual designee. Begin in the 'Designee Type Selection' screen.		
9	Enter "ADD" into the 'Option' field and press [Enter]	Use the Expert Navigation command "ADD" to move directly to the 'Designee Type Selection' screen
10	Enter an "X" in the appropriate field and press [Enter]	Select the designation for the new organization
Add both a short name and a full name of the organization.		
11	Enter organizational short name in the 'Short Name' field	Enter organizational short name
12	Enter organization's zip code in the 'Zip Code' field and press [Enter]	Enter organizational short name and zip code into database
Enter the organization's address in the 'Organizational Profile' screen.		
13	Enter organization's full name in the 'Site Name' field	Enter organization's full name
14	Enter organization's address, city, and state in the appropriate fields and press [Enter]	Enter organization's full name and address into database

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal Inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal Inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal Inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal Inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal Inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal Inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

View Kit Contents

View Kit Contents shows the documents in the **FDR-1 D** kit. It lists the titles, version, and when they were added to the kit.

Standardization Training Report

The Standardization Training Report shows which designees have received the standardized training and all the dates they received the training.

Principal Inspector Surveillance Report

The Principal Inspector Surveillance Report displays a list of designees, their assigned Principal Inspector, and the date of their last surveillance.

The 'Principal Inspector Surveillance Criteria' window permits selection of the designee type or Managing/Approving office, a range of when the last surveillance occurred, or a specific date as the search criteria.

Training/Surveillance/Evaluation Info

The Training/Surveillance/Evaluation Info displays a list of designees sorted by name. The list shows career-significant events (either check, surveillance, or training) and the dates they occurred.

The 'Event List Report Criteria' allows you to specify an individual, a managing office, date span, or event type.

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

Generate mailing labels.		
To generate and print mailing labels on the office printer:		
13	Enter "LABEL" in the 'Option' field and press [Enter]	Move to 'Generate Mailing Labels' screen and 'Mailing List Criteria' window
Use the 'Mailing List Criteria' window to begin the search of who will be included.		
Labels can be reviewed on the PC prior to printing. DMS supports both continuous-feed and laser printers.		
Add course titles.		
14	Enter "COURSE" in the 'Option' field and press [Enter]	Move to the 'Course Table' screen
Use this screen to enter the title of standardized courses available to the designees. These are the courses that appear on the Standardization Training Report.		
To add a course, you would press [PF2] , type the course code and course name into the 'Course Code' and 'Course Name' fields, and press [Enter] to add the course to the look-up table.		
Generate ad hoc postcards.		
15	Enter "PCARD" in the 'Option' field and press [Enter]	Move to the 'Postcard Text' screen
If you want to send a postcard to designees, use this function.		
16	Press [PF2]	Enter 'ADD' mode
17	Enter postcard name	Specify name

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

OPTION NAME	FUNCTION DESCRIPTION	MOVES TO WINDOW:		F9 RETURNS TO:
		WITHOUT DMS ID	WITH DMS ID	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

<u>OPTION NAME</u>	<u>FUNCTION DESCRIPTION</u>	<u>MOVES TO WINDOW:</u>		<u>F9 RETURNS TO:</u>
		<u>WITHOUT DMS ID</u>	<u>WITH DMS ID</u>	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

EXPERT NAVIGATION COMMANDS

<u>OPTION NAME</u>	<u>FUNCTION DESCRIPTION</u>	<u>MOVES TO WINDOW:</u>		<u>F9 RETURNS TO:</u>
		<u>WITHOUT DMS ID</u>	<u>WITH DMS ID</u>	
ADD	Add Designee/Designation Record	Designee Type Selection	Designee Type Selection	Designee Menu
ADDEMP	Add Designee Employer	Employer Search	Employer Search	Designee Menu
APPOINT	Generate Appointment Letter	Designee Record Selection Criteria	Selection Listing (Select Designee)	Report Menu
APPTRPT	Generate Appointment Report	Appointment Report Criteria	Appointment Report	Report Menu
AUDITM	Audit Trail Menu	Audit Trail Menu	Audit Trail Menu	Main Menu
CHECKAT	Checklist Audit Trail	Designee Record Selection Criteria	Checklist Audit Trail	Audit Trail Menu
CHECKLIST	Maintain Checklist	Checklist Table	Checklist Table	Managing Office Menu
COMM	User Comments	User Comments form	User Comments form	Main Menu
COURSE	Maintain Training Courses	Course Table	Course Table	Managing Office Menu
DATECHG	Change Designee Renewal Date	Change Renewal Dates form	Change Renewal Dates form	Main Menu
DELETE	Delete Designee Applicant	Designee Record Selection Criteria	Delete Designee Applicant	Designee Menu
DERRPT	Generate DER Report	DER Report Criteria	DER Report	Report Menu
DESM	Designee Menu	Designee Menu	Designee Menu	Main Menu
DESPROF	Maintain Designation Profile	Designee Record Selection Criteria	Maintain Designation	Designee Menu
DESRPT	Generate Designee Report	Designee Report Criteria	Designee Report	Report Menu
DISTM	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Non-Kit Distribution Menu	Main Menu
DOC	Maintain Publication Document	Publication List	Publication List	Non-Kit Distribution Menu
EMPPROF	Maintain Employer Profile	Site Profile Criteria	Site Profile Criteria	Designee Menu
EVENTLIST	Training/Surveillance/Evaluation Info	Event List Report Criteria	Event List Report Criteria	Report Menu
EVENTS	Maintain Training/Surveillance/Checklist	Designee Record Selection Criteria	Train/Check/Sun/ Data	Designee Menu
FUNCTION	Maintain Functions and Limitations	Designee Record Selection Criteria	Functions	Designee Menu

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: Dir/Reg, Office

Criteria: DIRECTORATE: CE

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
-----11-1-----	a-----	-----	---I---	---2---	-----	-----	W-----	-----
CE40 CE40-DMR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-115A	0	0	0	349	0	0	0	349
CE57 ACE-115C	0	0	0	146	0	0	0	146
CE58 ACE-115N	0	0	0	3	0	0	0	3
CE59 ACE-115W	0	0	0	169	1	0	0	170

CENTRAL TOTAL	70	12	624	667	1	1	0	1375

DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375

GRAND TOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: Dir/Reg, Office

Criteria: DIRECTORATE: CE

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
-----11-1-----	a-----	-----	---I---	---2---	-----	-----	W-----	-----
CE40 CE40-DMR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-11 15C	0	0	0	146	0	0	0	146
CE58 ACE-11 15N	0	0	0	3	0	0	0	3
CE59 ACE-11 15W	0	0	0	169	1	0	0	170

CENTRAL TOTAL	70	12	624	667	1	1	0	1375

DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375

GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: Dir/Reg, Office

Criteria: DIRECTORATE: CE

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
-----11-1-----	a-----	-----	---I---	---2---	-----	-----	W-----	-----
CE40 CE40-DMR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-11 15C	0	0	0	146	0	0	0	146
CE58 ACE-11 15N	0	0	0	3	0	0	0	3
CE59 ACE-11 15W	0	0	0	169	1	0	0	170

CENTRAL TOTAL	70	12	624	667	1	1	0	1375

DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375

GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: Dir/Reg, Office

Criteria: DIRECTORATE: CE

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
-----11-1-----	a-----	-----	---I---	---2---	-----	-----	W-----	-----
CE40 CE40-DMR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-11 15C	0	0	0	146	0	0	0	146
CE58 ACE-11 15N	0	0	0	3	0	0	0	3
CE59 ACE-11 15W	0	0	0	169	1	0	0	170

CENTRAL TOTAL	70	12	624	667	1	1	0	1375

DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375

GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: Dir/Reg, Office

Criteria: DIRECTORATE: CE

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
-----11-1-----	a-----	-----	---I---	---2---	-----	-----	W-----	-----
CE40 CE40-DMR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-11 15C	0	0	0	146	0	0	0	146
CE58 ACE-11 15N	0	0	0	3	0	0	0	3
CE59 ACE-11 15W	0	0	0	169	1	0	0	170

CENTRAL TOTAL	70	12	624	667	1	1	0	1375

DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375

GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: Dir/Reg, Office

Criteria: DIRECTORATE: CE

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
-----11-1-----	a-----	-----	---I---	---2---	-----	-----	W-----	-----
CE40 CE40-DMR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-11 15C	0	0	0	146	0	0	0	146
CE58 ACE-11 15N	0	0	0	3	0	0	0	3
CE59 ACE-11 15W	0	0	0	169	1	0	0	170

CENTRAL TOTAL	70	12	624	667	1	1	0	1375

DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375

GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: ~~Dir/Reg, Office~~

Criteria: DIRECTORATE: **CE**

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
11-1	a		I	2			W	
CE40 CE40-DIR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-1 15C	0	0	0	146	0	0	0	146
CE58 ACE-1 15N	0	0	0	3	0	0	0	3
CE59 ACE-1 15W	0	0	0	169	1	0	0	170
<hr/>								
CENTRAL TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: **Dir/Reg. Office**

Criteria: DIRECTORATE: **CE**

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
11-1	a		I	2			W	
CE40 CE40-DIR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-1 15C	0	0	0	146	0	0	0	146
CE58 ACE-1 15N	0	0	0	3	0	0	0	3
CE59 ACE-1 15W	0	0	0	169	1	0	0	170
<hr/>								
CENTRAL TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: **Dir/Reg. Office**

Criteria: DIRECTORATE: **CE**

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
11-1	a		I	2			W	
CE40 CE40-DIR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-1 15C	0	0	0	146	0	0	0	146
CE58 ACE-1 15N	0	0	0	3	0	0	0	3
CE59 ACE-1 15W	0	0	0	169	1	0	0	170
<hr/>								
CENTRAL TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0

Designee Tallies Report

Page: #

Sorted By: **Dir/Reg. Office**

Criteria: DIRECTORATE: **CE**

DIRECTORATE OFFICE	DAR	ODAR	DMIR	DER	DAS	DOA	SFAR-36	TOTALS
11-1	a		I	2			W	
CE40 CE40-DIR	3	0	1	0	0	0	0	4
CE42 CE-MIDO-42	28	2	174	0	0	0	0	204
CE43 CE-MIDO-43	3	2	87	0	0	1	0	93
CE44 CE-MIDO-44	14	4	77	0	0	0	0	95
CE45 CE-MIDO-45	5	3	20	0	0	0	0	28
CE46 CE-MIDO-46	5	0	85	0	0	0	0	90
CE47 CE-MIDO-47	1	1	84	0	0	0	0	86
CE48 CE-MIDO-48	10	0	92	0	0	0	0	102
CE52 CE-MISO-52	1	0	0	0	0	0	0	1
CE55 CE-MISO-55	0	0	4	0	0	0	0	4
CE56 ACE-1115A	0	0	0	349	0	0	0	349
CE57 ACE-1 15C	0	0	0	146	0	0	0	146
CE58 ACE-1 15N	0	0	0	3	0	0	0	3
CE59 ACE-1 15W	0	0	0	169	1	0	0	170
<hr/>								
CENTRAL TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
DIRECTORATE TOTAL	70	12	624	667	1	1	0	1375
<hr/>								
GRANDTOTAL	70	12	624	667	1	1	0	1375

** END OF RECORDS **

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/03/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	145018	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500109	DARCE500109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	500061	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	145016	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	145012	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM w	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM w	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM w	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	Appnt Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM w	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	App't Date
-----	---	-----	-----	---	---	-----
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
OCONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	App't Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
O'CONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	App't Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
O'CONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

Date
Time

Designees Management System Version 2.0
Appointment Report

Page: #

NUMBER OF DESIGNATIONS: 28

Sorted by: Name

Criteria: MANAGING/APPROVING OFFICE: CE45

Name	DMS ID	Des Number	Des Type	Stat	Office	App't Date
----- I I -----	-----	-----	-----	- I -	- w -	-----m-----w.
BON-K, JOSEPH E	145002	DAR28ACCE	DAR-F	A	CE45	08/04/94
BRITTINGHAM,						
NORMAN N	145014	DMIRCE3 130	DMIR	S	CE45	
BYBEE, CONNIE K	145011	DMIRCE3 125	DMIR	A	CE45	
CHRISTEN, PAUL D	1450 18	DAR30ACCE	DAR-F	S	CE45	
COLE, TRACY	500957		DAR-F	A	CE45	07/25/94
COLE, TRACY	500957		DMIR	A	CE45	07/25/94
DELAWARE INC.						
GAS TURBINE	500 109	DARCE500 109	ODAR-F	A	CE45	08/13/93
DIRGO, GEORGE M	140003	DAR48ACCE	DAR-F	A	CE45	08/06/92
ERGER, HAROLD D	145004	DMIRCE3003	DMIR	S	CE45	
HANSFORD, JR.						
WILLIAM W	145005	DMIRCE3006	DMIR	T	CE45	
HARMON, JAMES O	145008	DMIRCE3078	DMIR	S	CE45	01/20/93
HUNT, ELIZABETH M	145017	DMIRCE3 134	DMIR	S	CE45	
KING RADIO CORP	500863	DAR37ACCE	ODAR-F	A	CE45	08/09/91
LIPSINSKY, ERWIN R	145013	DMIRCE3063	DMIR	A	CE45	11/26/85
MARKS, KAREN L	145020	DMIRCE3 149	DMIR	A	CE45	
MCCARTY,						
MICHAEL G	50006 1	DMIRCE3 156	DMIR	A	CE45	05/07/93
MORRIS, DONALD J	1450 16	DAR37ACCE	DAR-F	S	CE45	
NEWLAST, ROBERT	500956	ASFD	DMIR	A	CE45	07/19/94
NIXON, CHARLES W	145001	DAR1ACCE	DAR-F	A	CE45	02/19/87
O'CONNOR, JOSEPH F	145015	DMIRCE3064	DMIR	S	CE45	
PETEREIN, MICHAEL J	1450 12	DMIRCE3 100	DMIR	A	CE45	11/13/90
PETERSON, RAYMOND	145006	DMIRCE3007	DMIR	A	CE45	
PITLIK, ROYCE A	145009	DMIRCE3092	DMIR	S	CE45	
ROCKWELL						
INTERNATIONAL	500864	DAR30ACCE	ODAR-F	A	CE45	10/19/90
ROHR, MICHAEL E	145010	DMIRCE3 122	DMIR	A	CE45	02/28/91
SCHANTZ, CHESTER L	145007	DMIRCE3075	DMIR	S	CE45	
THOMAS, JANET	145019	DMIRCE3141	DMIR	A	CE45	
VENTEICHER,						
RICHARD J	145003	DMIRCE3000	DMIR	T	CE45	

